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# Government Credit Application

## Billing Contact Information

Government Agency Name:		Tax I.D. Number
Last name:	First name:	
Billing Address:		
City:	State:	ZIP:
Phone:	Fax:	Email:

## Purchasing Contact Information

Last name:		First name:	
Shipping Address:			
City:	State:	ZIP:	
Phone:	Fax:	Email:	
Website:			

## Terms & Conditions

Upon approval, a credit line of up to \$1000 will be available to make purchases. After 3 months of good payment history the account will under go review for credit increase. Three payment delays will jeopardize Net 30 status of an account. A purchase order must be emailed, faxed, or mailed for an order to be processed. Net payment is due within thirty days. Any invoice which remains unpaid after 30 days from the date of the invoice will be subject to a 2% finance charge and \$25 late charge per month. If payment is not received within 60 days after the date of the invoice, the buyer agrees to pay all collection cost, including, but not limited to, court costs and 30% collection fees. There is also a \$5 fee for any invoice that is re-invoice more than 2 times for payment.

**\*\*Net 30 terms mean that payment is received within 30 days the purchase is invoiced; not 30 days after order has been received.\*\***